

**North Texas Chapter of the Texas Master Naturalist Program Board Meeting
Monday, March 31, 2025 at 6:30 p.m.
Via Zoom**

Board Members Present

Rebecca Posten - President	Susan Sattell - Vice President
Alan Lusk - Co-Treasurer	Malette Reed - Co-Treasurer
Cale Chapman – Secretary	Matthew Orwatt – AgriLife Advisor
Kelly Martin - Membership Director	Tim Gibson - Communications Dir.
Ginger Greatens - DE&I Director	Ashley Steel - Community Ed. Director
Shelby Smith – Youth Development Dir.	Kenneth Saintonge - State Rep.
Bruce Stewart - Immediate Past President	

Board Members Absent

Anne Edwards – Training Class Dir.	Chris Torres – Training Class Rep.
Carrie Robinson – Volunteer Projects Dir.	Sam Kieschnick – TPWD Advisor

Guests Present: None.

The meeting was called to order at 6:34 pm by President Rebecca Posten. A quorum was present.

Approval of March 3, 2025 Board Meeting Minutes*

Minutes of the March 3, 2025 Board Meeting, which were distributed to the Board in advance of the meeting were put forth for approval.

Acknowledgement and Referral for Audit of the January 1, 2025 – March 30, 2025 Financial Books*

The Statement of Financial Position and Statement of Activity Detail for the period January 1, 2025 – March 30, 2025, which were made available to the Board in advance of the meeting, were put forward for approval.

Noting COH critical dates:

Tim Skipworth was absent.

Consent Agenda*

A motion was made and seconded to approve the items on the Consent Agenda. Motion carried.

UNFINISHED BUSINESS

None.

NEW BUSINESS

Venues for meetings:

Rebecca talked about the positive relationship we have with Brookhaven Staff. Bruce suggested that we look into using the Agrilife office at Hillcrest Road for chapter meetings and classes. Matthew said that two rooms are available at this location, and that one has a capacity of 72 people. Susan cautioned that we would possibly need to reduce our class size because of space concerns. Additionally, Matt would need to be present when the room is in use by the chapter. Susan also said that Brookhaven is still functional as a meeting location and it would be easier if we could keep that location. We do have a commitment with them through 2025.

BOARD MEMBER UPDATES AND ACTIONS

Secretary: Cale Chapman

No updates.

Co-Treasurers: Alan Lusk and Malette Reed

49 members have not paid dues and they will be inactive after today. Alan and Malette have filed and submitted financial forms for the IRS per audit report recommendations.

Volunteer Projects Director: Carrie Robinson

Absent.

Membership Director: Kelly Martin

Kelly was given a list of those who did not pay dues and deactivated 59 people. Some individuals seem active despite not paying dues. Kelly says that those marked inactive can be marked active easily once dues are paid.

Training Class Director: Anne Edwards

Absent.

Communications Director: Tim Gibson

Tim reports that he is not sure when first newsletter will be published. An inbox will be created for submission of pieces, and a google drive account for storage of that data. The website is not experiencing long term outages. Plugins are up to date and the website is stable. What takes the longest to load is the calendar.

Youth Development Director: Shelby Smith

Things are moving. Shelby shared upcoming event dates. Cedar Ridge Preserve is approved for young naturalists. Cedar Ridge Preserve will charge \$65 for classes and will be offering 5 scholarships. NTMN will pay for vests and patches. Sanger Elementary is looking at a possible partnership with Ferris Cemetery. This is something we have been working on for three years.

Community Education Director: Ashley Steel

Ashley shared dates for events occurring in April. During the weekend of the 5th there is a nature expo in Athens. There will be a TRAC community day on the 12th. On the 17th Texas Instruments will have an event that may be useful for recruiting. May will also be active. Most of these events involve manned tables. Ashley solicited ideas for future talks.

DE&I Director: Ginger Greatens

We are ready to move forward with an accessibility talk at the June chapter meeting. Ginger has been communicating with representatives at Eastfield and Mountainview, and these locations are good to go as satellites.

State Representative: Kenneth Saintonge

No updates.

Past President: Bruce Stewart

It is a hassle to remove tables to take to events.

Training Class Representative: Chris Torres

Not present.

Vice President: Susan Sattell

Susan confirmed the July 13 summer social. She plans on sending emails soliciting volunteers.

President: Rebecca Posten

Rebecca expresses gratitude.

ADVISORS INFORMATIONAL REPORTS

- a. Texas Parks and Wildlife: Sam Kieschnick – Absent.
- b. Texas AgriLife Extension: Matthew Orwat – A master gardener is interested in writing articles for Matt's blog. His goal is to have an article every other week.

As there was no further business to come before the Board, it was **moved and seconded that the meeting be adjourned at 7:34 pm. The motion carried.**

Respectfully submitted,

Cale Chapman
Secretary